

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE  
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney      VICE PRESIDENT: Fritz Richards

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**Minutes**

**November 19, 2015, 5 pm**

**Washoe County Cooperative Extension Office**

**4955 Energy Way, Reno NV 89502**

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**1. Call to order, roll call of members and establish a quorum**

Matt McKinney called the meeting to order at 5:22 p.m. Members present: Matt McKinney, Sarah Chvilicek, Tami Olsen, Andy Miller, and Dale Holcombe. Members absent: Tom Cates, Fritz Richards, and Bev Elston. Guests present: Doris Hoskin, NJLSB assistant, Dennis Hellwinkel, NJLSB treasurer, Tonja Dressler, NJLSB assistant, Harry Ward NV AG office, Susan Rogers, Linda Miller, Sheri Blakeslee, Anne Fagundes, Debbie Hoffman, Karen Bogdanowicz, Gloria Montero, and Carl Clinger. A quorum was established.

**2. Public Comment:**

Sarah Chvilicek announced that Lindsay Chichester was hired as the new Extension Educator in Carson City and would be starting January 4, 2016.

**3. Review and Approval of Agenda**

Andy Miller moved and Dale Holcombe seconded to approve the agenda – motion carried.

**4. Review and approval of October 14, 2015 meeting minutes and October 20, 2015 NJLS Rules Subcommittee meeting minutes.**

It was moved by Andy Miller and seconded by Dale Holcombe to approve 10/14/15 & 10/20/15 meeting minutes – motion carried.

**5. Correspondence**

Matt McKinney read the High Desert Grange Letter in to the record. Washoe County will extend an invitation to the Grange to tag/weigh with Washoe County. Matt McKinney also noted that any scale is approved provided it has been officially certified by the State's weights and measures division. The Fallon auction yards have certified scales and may be available to the High Desert Grange. The NJLS board will send a letter the Grange offering that clarification.

**6. 2016 proposed NJLS Budget**

Dennis Hellwinkel presented the proposed budget. It was noted that the NJLSB will likely have to contract for security for 2016. Jim Barbee, State Agriculture Director is checking to see if his office can send their security officers to the NJLS Show. Dennis Hellwinkel suggested adding \$500 to the proposed 2016 budget for security. It was moved by Sarah Chvilicek and seconded by Dale Holcombe to approve the budget as amended. Motion carried.

**7. 2016 Workshop**

Input was asked for requested workshop topics. Sarah Chvilicek reported that she is meeting with the new CABNR faculty member in Meat Science; he may be a possible workshop presenter. Other ideas can be forwarded to the NJLS office.

## **8. 2016 Show**

- a.** Schedule, to include 2016 show dates – draft schedule was distributed.
- b.** Judges – Mark Eidman will be the judge for sheep and goats. The rabbit judge is confirmed. A swine judge still needs to be confirmed. Sherri Blakeslee asked about the procedure for selecting potential judges. Matt McKinney clarified that NJLS has a file on possible judges who work well with kids and are regionally close but the board is also open to suggestions.
- c.** Quality Assurance – The updated list of exhibitors who will need to complete QA for 2016 was distributed. Sarah Chvilicek will also distribute it to 4-H and FFA staff in NV. The NJLS Board asks that counties let the board know who is conducting workshops in their counties and provide a list of successful completions. All QA tests must be successfully completed by April 15 2016, no exceptions. The NJLS sponsored QA workshop will be in Carson City in Jan/Feb 2016.
- d.** Ear tags – Thirty-five beef tags were requested. All steers must be tagged by 12/1/16. Doris reported that 200 tags need to be ordered for 2016 show. It was moved by Sarah Chvilicek and seconded by Dale Holcombe to purchase tags. Motion carried.
- e.** Food – no report
- f.** Awards – no report
- g.** Photographer – 2016 request will go out to bid. Sarah Chvilicek moved and Dale Holcombe moved to approve the updates forms as proposed by Doris Hoskin. Motion carried. Doris Hoskin will get the forms updated and loaded to the website.
- h.** Sound – will go to bid
- i.** Security – Matt McKinney reported that the board may need to explore security bids.
- j.** Grader/Carcass Contest – Sarah Chvilicek has been in conversation with Dennis Weatherford, USDA grader and Amilton DeMello PhD to review the formulas in the data collection to see if updates are needed. The USDA grader has offered updates as well to be in line with industry standards. Sarah Chvilicek will report on updates at future meetings.
- k.** Auctioneer – Sarah Chvilicek will confirm with Brad Lingenfelter that he is available for the 2016 auction.
- l.** T-shirts for exhibitors – the 2016 design was distributed. Sarah Chvilicek moved and Dale Holcombe seconded to approve the 2016 design. Motion carried. Matt McKinney confirmed that Dan Willoughby Sales is confirmed as the 2016 sponsor for the T-shirts.
- m.** Dumpsters – Dennis confirmed that NJLS was billed for dumpsters for the 2015 show and has budgeted that for the 2016 show.
- n.** Portable Restrooms – no report.
- o.** Other
  - a.** Discussions of 2016 rules – a draft copy of the proposed 2016 rules were distributed for approval. Page 4 – increase swine pay weight to 285 – motion carried. Page 17 – add-ons – motion carried. Page 24 – meat goat classes – motion carried. Page 24 – rabbit show dates – motion carried. Page 28 – prospect lamb classes – motion carried. Page 29 – feeder lamb classes – motion carried. Page 38 – youth advisory council – motion carried. Page 41 dairy goat rules – motion carried. Page 42 – dairy goat classes – motion carried. There was a question regarding buckle awards for dairy goats. Buckles will be ordered in January, 2016 for all species (provided all species comply with rules and format).
  - b.** Request from Roger Works to have a Cloverbud raise a market lamb for the NJLS Scholarship Program. It was moved by Andy Miller and seconded by Dale Holcombe to approve request – motion carried.
  - c.** Addition to website – a “How To” Section to help exhibitors and parents with the requirements for the NJLS Show and Sale. It was moved by Sarah Chvilicek and seconded by Dale Holcombe to approve – motion carried.

**9. 2016 Office/Show Aide recruitment- update**

Discussion was held to increase the length of time an intern can serve with NJLS – it was moved by Sarah Chvilicek and seconded by Dale Holcombe to increase the length of time – motion carried. Doris Hoskin will make the changes to the intern form and get it distributed and loaded to the website.

**10. OLD BUSINESS**

a. Discussion and updates regarding an NJLS Foundation Account – no report

b. Fundraising – updates – no report other than Matt McKinney requested that board members actively fundraise.

**11. Public Comment:**

The Goat Producers thanked the NJLS Board for their support.

**11. Set Date of next meeting - January 20, 2016**

**12. Adjournment – meeting adjourned at 6:56 p.m.**